

## **MEMORANDUM OF AGREEMENT (MOA)**

**Between**

**U. S. Army Engineer Division Great Lakes and Ohio River,**

**And the**

**U. S. Army Engineering and Support Center, Huntsville**

**For the designation of Ordnance and Explosives (OE)  
Removal Districts**

### **1. PURPOSE**

The purpose of this MOA is to establish organizational relationships and specify roles and responsibilities between the U. S. Army Engineer Division, Great Lakes and Ohio River, Corps of Engineers, and the U. S. Army Engineering and Support Center, Huntsville, for the Commander's designation of OE Removal Districts within the Great Lakes and Ohio River Division boundary. Designated districts will accomplish OE removal action execution functions.

### **2. BACKGROUND**

ER 1110-1-8153, Ordnance and Explosives Response, 14 May 1999 specifies that the Major Subordinate Command (MSC) Commander will select, train, and assign, in writing, the mission to the OE Removal District(s) that may conduct OE removal action execution. The MSC Commander is required to coordinate the planned action with the OE Mandatory Center of Expertise (OE-MCX) prior to making the official assignment of an OE Removal District. The OE-MCX is required to provide comments and written concurrence or non-concurrence for the proposed assignment.

### **3. RESPONSIBILITIES**

a. The Commander, U. S. Army Engineer Division, Great Lakes and Ohio River will:

(1) Designate and approve districts to execute OE removal actions in accordance with ER 1110-1-8153. Great Lakes and Ohio River Division designates and approves Louisville District as authorized to execute OE removal actions.

(2) Ensure that District Commanders submit a signed Capabilities Certification and Assumption of Responsibility memorandum prior to OE Design Center transfer of each OE removal project.

(3) Ensure that designated districts document and coordinate with the OE MCX a Project Execution Plan for each OE removal project that is being transferred to their district.

(4) Determine contracting strategy for execution of OE removal actions when the OE Design Center and the OE Removal District do not reach a consensus for the selection of a contracting strategy.

(5) Establish an OE Response Board (or expand the role of a similar board or committee already in existence) with membership from each district that is designated as an OE Removal District. This Board will be responsible for balancing resources and workload among the OE Removal Districts and provide outreach to customers in a seamless and comprehensive regional approach.

b. USAESCH OE Design Center:

- (1) Participate with the designated OE Removal Districts in preparing OE contract acquisition strategies and planning to ensure sufficient contract capabilities exist to execute assigned work.
- (2) Provide engineering and design support for OE removal actions that have been transferred to OE Removal Districts.
- (3) Delegate full or limited Contracting Officer Representative authority to OE Removal Districts when Task Orders are transferred with the removal action. USAESCH will maintain Contracting Officer authority for contracts awarded by USAESCH.
- (4) Award Task Orders for OE removal actions and transfer the Task Orders to OE Removal Districts who are executing the work when the District does not have an appropriate contracting mechanism already in place.
- (5) Coordinate a planning session with the designated MSC and the OE Removal Districts to project future removal action workload.

c. USAESCH OE-MCX:

- (1) Participate in Quality Assurance reviews of OE projects when requested by the Great Lakes and Ohio River Division.
- (2) Maintain current OE contract Data Item Descriptions for inclusion in OE contracts.
- (3) Assist the Great Lakes and Ohio River Division in reviewing and monitoring district OE qualifications for OE removal action execution.
- (4) Provide the Great Lakes and Ohio River Division Commander with written concurrence or non-concurrence in planned actions to designate OE Removal Districts within the Division's.

4. **FUNDING AND RESOURCE MANAGEMENT**

- a. This agreement represents no financial commitment on any of the parties.
- b. The MSC FUDS Program Manager will provide funding to OE Removal Districts based on the programmed funding and scheduling developed by these districts. The OE Removal Districts will ensure that funds are programmed for OE Design Center support. Scheduling should be in accordance with the OE priority listing.
- c. No additional manpower spaces will be required from the other party. Each party will execute its responsibilities from the resources allocated through the normal allocation process.

5. **EFFECTIVE DATE, AMENDMENT AND TERMINATION**

- a. This MOA becomes effective on the date of the last approving signature and will remain in effect until cancelled or modified by either party with written consent.
- b. The parties of this MOA will meet at the request of either party to review the provisions of this agreement but at least every two years. Any changes will be made in writing and signed by the signatories or their designated representatives.

## 6. APPROVING OFFICIALS

U. S. Army Engineering and Support  
Center, Huntsville

U. S. Army Engineer Division,  
Great Lakes and Ohio River

HARRY L. SPEAR Date  
COL, EN  
Commanding  
U. S. Army Engineering and Support Center, Huntsville

ROBERT H. GRIFFIN  
Brigadier General, U. S. Army  
Commanding